



Instructions on Updating your Giving Information

Whether you received a new credit card that needs to be updated in our system, or whether you want to edit your recurring gift or personal information, here is what to do:

- Go to this page to manage your giving information (or scroll down on our [Give](#) page and look for the “Manage My Account” button):
<https://meintl.account.webconnex.com/>
- Log in (or Claim Your Account if you did not set up an account).
- The first page will let you update your contact information (address, phone, and email).
- To edit your credit card or recurring gift amount, click on “Donations” in the menu at the top of the screen.
- Look on the left for the recurring gift symbol (two arrows that make a circle). Click on “View Details” for the gift on that line.
- The next page will have a section called “Recurring Donation Details.” Click the “Edit” button to edit the amount and/or the payment information (whether bank electronic payment or credit card).
- Save any changes and your information should now be updated!

If you have any issues managing your online giving, contact our donations staff at giving@meintl.org or 630.580.5665 for assistance with your name, contact information, and best way to reach you. **For your protection, please do not send any bank or credit card information or leave it as a message.** If it is needed, we will get it from you directly over the phone.